PROTOCOLS FOR SCIENTIFIC JOURNALS

PROTOCOLS FOR THE AUTHORS

(Protocols that the journal will make available to its potential contributors (on the website or hard copy) to improve the presentation of their manuscripts and facilitate the editorial process)

1. CHECKLIST
   (Its purpose is to require the author(s) to review the manuscript one last time as regards its fundamental formal and methodological aspects.)

2. WRITING THE FIRST PAGE OF THE MANUSCRIPT
   (Also known as the Identification Sheet or Title Page, this protocol provides the author with the appropriate format for providing the manuscript identification data. These data are important not only for the final version of the manuscript that is to be published, but also for indexing in the databases.)

3. COVER LETTER, RIGHTS TRANSFER AND CONFLICT OF INTERESTS STATEMENT
   (The purpose of the Cover Letter is to help make the manuscript review and decision-making process as quick and efficient as possible, in that it provides information and summarizes the most important aspects and details, required by the journal to take the work into consideration, such as justification for choosing the journal, work contributions, authorship and originality statement, ethical and conflict of interest responsibilities, etc.)
# 1. CHECKLIST

To facilitate the Reading Committee's work, acceptance of the manuscript for processing and speeding up its possible publication, the author(s) must carry out a final review of the manuscript, verifying the issues included on this list. Once completed, the list must be submitted together with the manuscript. Remember that failure to complete any of the items may be cause for the manuscript to be returned.

1. Attached are ___ complete copies of the manuscript, or, if by e-mail, _____files in_______ format, double-spaced, including the bibliographic quotations, and ____ sets of figures in_____ format.

2. The full title of the manuscript is included in Spanish and English.

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4. The summary complies with the publication standards as regards the number of words, and it includes objectives, design or material and methods, results, conclusions and/or discussion.

5. The summary has been translated into English and, when possible, reviewed by an expert in that language.

6. The address, telephone number, fax number and e-mail address of the main author or the person responsible for correspondence are included.

7. When applicable, grants, aid or financial support have been stated. Source.

8. The manuscript follows the structured required in the publication standards and the specifications from the section to which it is addressed.

9. The manuscript describes all sources, materials, equipment and elements used, both in terms of research groups and in the whole of the study.

10. An expert in the subject matter covered by the manuscript could reproduce the study, experiment, analysis, etc. based on the methodology described.

11. The conclusions are based on the results obtained.

12. When appropriate, statistical analyses were used, reviewed by an expert in statistics or epidemiology.

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14. When applicable, the figures and tables provide additional information, not repeated in the text. Their graphical quality has been verified.

15. When appropriate, the units system used has been reviewed.

16. Abbreviations are detailed the first time they are mentioned in the text.

17. When appropriate, the ethical standards used are cited.

18. When appropriate, the informed consent forms for experimentation with humans or animals, as well as reproduction permission, are attached to the manuscript.

19. The checklist and cover letter are attached, indicating originality, novelty of the work and the section of the journal to which it is addressed.

20. The cover letter includes an annex signed by the authors, taking responsibility for authorship and transferring the copyright to the publisher.
## 2. PREPARING AN IDENTIFICATION SHEET

Given the importance of the identification data for the manuscript (First page of the manuscript or Title Page), follow the structure in the following template.

### TITLE:

EFEKTÓ DE PEPTIDOS SINTÉTICOS EN UN MODELO EXPERIMENTAL DE…………..
EFFECT OF SYNTHETIC PEPTIDES IN AN EXPERIMENTAL ………………………..

### ABBREVIATED TITLE

PÉPTIDOS SINTÉTICOS
SYNTHETIC PEPTIDES

### AUTHORS:

Roberto A. XXXX-XXXX ¹, Luís A. de XXX-XXXX ², José XXXXX-XXXX ³

### PROFESSIONAL / INSTITUTIONAL AFFILIATION

¹. XXXXX University. XXXXXXX Dept., Madrid, Spain
². Higher Council for Scientific Research. Institute of XXXXXXX, Granada, Spain
³. XXXXXXX Hospital. XXXXX Service. XXXXXX Unit, Madrid, Spain
(Do not reference status as "resident", "professor", "department head", etc.)

### CORRESPONDENCE COORDINATOR

Roberto A. XXXX-XXXX

XXXXX University. XXXXXXX Dept., Madrid, Spain
Av. MMMMMMM 273
E-28007 Madrid, Spain
E-mail: xxxxxxxx@internet.com

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### SECTION TO WHICH THE ARTICLE IS ADDRESSED

Original Articles
3. COVER LETTER AND COPYRIGHT TRANSFER

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Having carefully read the Authors’ Instructions and analyzed the coverage of the journal ____________, I believe that the publication that you manage is appropriate for disseminating our work. I therefore request that you take into consideration for possible publication in the ___________________ section the attached manuscript titled ________________________________________. The authors are ________________________________________________________, with __________________________ being responsible for correspondence.

The original and new contributions made, in our opinion, be that above-mentioned manuscript to the study of ___________________________________________________________ are summarized below: __________________________________________________________

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